A custody reassessment shall be conducted within 30 - 90 days of the Initial Custody Assessment and immediately upon any disciplinary action and/or change in legal status which would affect classification. A documented classification review to determine the necessity for a complete reassessment shall be conducted every 30 - 90 days thereafter.

Jail staff, on a consistent basis, are exceeding the 30-90 day required reassessment time-frame by 1 to 7 days.

2 271 .3  **Training.** The plan shall provide that all staff whose duties include classification, shall undergo at least four hours of training on the principles, procedures and instruments for classification assessments, housing assignments, reassessments and inmate needs.

Staff who have not completed the required four hours of classification training are performing initial classification duties at the time of booking.

3 283 .1(3)(c) Provisions shall be made for at least twenty-four hours written notice to be given to the inmate of the claimed violation or charges against him/her;

It was noted that, on occasion, inmates are not provided at least 24-hours written notice of the claimed violation or charges against him/her prior to the hearing.

Michael L. Gravitt, TCJS Inspector