

**TEXAS COMMISSION ON JAIL STANDARDS
JAIL INSPECTION REPORT**

Facility Name: Hill Co. Jail

Date:

April 16, 2018

Item	Section	Paragraph	Comments
1	265	.4 (b)	<p>Upon intake, a medical record shall be established and shall be kept separate.</p> <p>A review indicated medical records were not being separated from the inmate files. The CCQ and Screening Form for Suicide and Medical and Medical Development Impairments forms were not placed in the medical file as required.</p>
2	271	.1 (a)	<p>The following principles and procedures shall be addressed:</p> <p>(1) inmates shall be classified and housed in the least restrictive housing available without jeopardizing staff, inmates or the public, utilizing risk factors which include any or all of the following:</p> <ul style="list-style-type: none">(A) current offense or conviction;(B) offense history;(C) escape history;(D) institutional disciplinary history;(E) prior convictions;(F) alcohol and/or drug abuse; and(G) stability factors. <p>A review of inmate classification files revealed that inmates are not being classified correctly which in turn, lead to inmates being improperly housed.</p>
3	271	.1(a) (4)	<p>Minimum and maximum custody level inmates shall be housed separately. All other custody level inmates should be housed separately. When under direct, visual supervision, inmates of different custody levels may simultaneously participate in work and program activities.</p> <p>A review of classification files revealed that inmates were being improperly classified due to staff errors. As a result, there were numerous minimum and maximum inmates housed together which is a direct violation of standards.</p>
4	271	.1 (b) (3)	<p>Custody Reassessment/Review. A custody reassessment shall be conducted within 30 - 90 days of the Initial Custody Assessment and immediately upon any disciplinary action and/or change in legal status which would affect classification. A documented classification review to determine the necessity for a complete reassessment shall be conducted every 30 - 90 days thereafter.</p> <p>A review of inmate classification files indicated that reassessments were completed but they were done so incorrectly. It was also determined that staff is not completing the reassessment form as a result of disciplinary action or a change in legal status.</p>
5	273	.5 (a) (2)	<p>Identification. Procedures for intake screening to identify inmates who are known to be or observed to be mentally disabled and/or potentially suicidal and procedures for compliance with Code of Criminal Procedure Article 16.22 and referrals to available mental health officials.</p> <p>A review of inmate medical records indicated that jailers are not notifying the magistrate in accordance with minimum jail standards and CCP 16.22 when an inmate is deemed to be mentally disabled and/or potentially suicidal.</p>

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- 6 273 .5 (b) Screening Instrument. An approved mental disabilities/suicide prevention screening instrument shall be completed immediately on all inmates admitted.
A review of inmate medical files revealed that there is no documentation to verify that mental health, medical and the supervisor are notified when required/warranted by the Screening Form for Suicide and Medical and Mental Disabilities Impairments.
- 7 275 .1 Every facility shall have the appropriate number of jailers at the facility 24 hours each day.
After reviewing a random selection of observation logs for inmates in general population, it was determined that jailers exceeded the required 60 minute face to face observations from 1 minute to 31 minutes on a continual basis.
- 8 275 .1 Observation shall be performed at least every 30 minutes in areas where inmates known to be assaultive, potentially suicidal, mentally ill, or who have demonstrated bizarre behavior are confined.
After reviewing a random selection of observation logs for inmates that are assaultive, potentially suicidal, mentally ill, or who have demonstrated bizarre behavior are confined, it was determined that jailers exceeded the required 30 minute face to face observation from 2 minutes to 36 minutes on a continual basis.
- 9 275 .4 Inmates shall be supervised by an adequate number of jailers to comply with state law and this chapter. One jailer shall be provided on each floor of the facility where 10 or more inmates are housed, with no less than 1 jailer per 48 inmates or increment thereof on each floor for direct inmate supervision.
After reviewing staffing rosters, it was determined that on February 18, 2018, the facility was not staffed to meet the 1:48 jailer to inmate ratio. It was also determined that when the jailer escorts the trusty to the front offices to clean, the facility does not meet the staffing requirements for direct inmate supervision. When a jailer leaves the secure perimeter of the facility for any reason such as perimeter checks and breaks, the facility does not meet the 1:48 ratio as required.
- 10 273 .5(a)(5) Provisions for adequate supervision of inmates who are mentally disabled and/or potentially suicidal and procedures for documenting supervision.
The jail staff exceeded the required 15 minute observations of inmates on suicide precautions as outlined in the facilities approved operational plan. The jailers routinely exceeded the 15 minute and 30 minute observations.


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