General. Jails shall have a sufficient means of managing smoke from a fire to permit orderly movement of inmates from the area of a fire incident. Smoke management shall limit the exposure of staff to untenable conditions when responding to a fire emergency. The means of smoke management shall be a combination of compartmentation, control of smoke migration from the affected area, and means of removing smoke to the exterior of the building. The smoke management system shall include the consideration of: automatic and manual smoke control system activation.

**During the walkthrough, it was determined that the smoke removal system in P Dorm and the Laundry Room were not automatically engaging as designed when alerted by the fire control panel.**

All life safety equipment shall be inspected, maintained, and tested by persons qualified to do so (whether under vendor contract, by state or private agency or otherwise) in order that such equipment shall be safe, secure, and fully operative at all times.

**During the walkthrough, it was observed that two fire panels (M Dorm and Visitation) and a few fire extinguishers were red tagged throughout the facility.**

Single cells may be utilized for disciplinary or administrative separation. Inmates in administrative separation shall be provided access to a day room for at least one hour each day.

**It was determined that inmates housed in single cells for administrative separation are not always being provided access to a day room for at least one hour each day on the days that recreation is being offered.**

A documented observation of the inmate shall be conducted every 15 minutes, at a minimum. The observations should include an assessment of the security of the restraints and the circulation to the extremities.

**During a review of restraint logs, it was determined that documented 15 minute observations were exceeded from 1 minute up to 105 minutes.**

Every facility shall have prescribed rules and regulations governing inmate conduct. A copy of the institutional rules and regulations shall be made available to each inmate and read to illiterate inmates. A written acknowledgment by the inmate that the rules have been explained shall be retained. A translation shall be provided in an understandable language when necessary. The rules and regulations shall outline both Major and Minor Infractions, the types and ranges of possible sanctions for each category, due process requirements and specific procedures for filing a grievance. The rules and regulations, as provided to the inmate, shall be submitted to the Commission for approval.

**During a review of inmate files, it was determined that jail staff are not obtaining a written acknowledgment that the rules have been explained on any of the current files.**

William T. Phariss, TCJS Inspector